

AIRCRAFT NOISE COMMUNITY LIAISON GROUP

Minutes

Meeting 7 November 2013 @ 10.30am

Attendees:

Murray Jensen	(Independent Chairperson)
Jason Russell	(Kapiti Coast Airport Manager)
Steve Bootten	(Kapiti Coast Airport Holdings Ltd)
Jack Rikihana	(Te Ati Awa ki Whakarongotai Representative)
Jonny Best	(Paraparaumu/Raumati Community Board Representative)
Don Day	(Community Representative)
Graeme Barrell	(Airport Operator)
James Kilbride	(Council Advisor – District Plan Policy)
Tracey Ferry	(Committee Secretary)

WELCOME AND INTRODUCTIONS

The Chairperson opened the meeting and welcomed everyone.

APOLOGIES

Apologies were accepted from David Blair, Jim Ebenhoh and Julie Lloyd.

MINUTES

The draft minutes of the previous meeting were reviewed and approved.

MOVED (Day/Barrell)

That the minutes of the meeting of 25 March 2013 be accepted as a true and accurate record.

CARRIED

REPORT FROM AIRPORT MANAGER

The Airport Manager spoke to the report he had tabled. Key points included:

- Movements in the year to date have slowly decreased, primarily due to the departure of Helipro at the end of August, and reduced activity by the Kapiti Aero Club (due to changes in government funding for student pilots)
- There have been two complaints in the last seven months; the total number of complaints and number of complaints per 1,000 movements continue to decline
- The Aero Club is being relocated to the western side of the main runway.

There was brief discussion about the glider tow plane. Mr Russell confirmed it has a hush kit installed; Mr Barrell advised the club has complied with the airport's requirements. Mr Bootten asked Mr Russell to ensure the gliding club is made aware of all complaints made as a result of their activity.

There was then discussion about representation from the gliding club on the CLG. The Chair confirmed that airport users have two representatives on the committee,

at the time of appointment it was agreed these would be one representative from fixed wing and one helicopter. With the appointment of a new committee these representatives could be reviewed.

In closing, Mr Russell thanked the Chair for his stewardship of the committee over the years.

MOVED (Day/Best)

That the Airport Manager's report to 30 September 2013 be noted and he be thanked for his report.

CARRIED

FEEDBACK FROM COMMUNITY REPRESENTATIVES

Community representatives each gave a verbal report.

FEEDBACK FROM AIRPORT OPERATOR REPRESENTATIVES

Airport operator representatives each gave a verbal report.

FEEDBACK FROM TE ATI AWA KI WHAKARONGOTAI REPRESENTATIVES

Mr Rikihana gave a verbal report and confirmed he had been reappointed back to the Trust.

FEEDBACK FROM COUNCIL STAFF

Mr Kilbride gave a verbal report and thanked the Chair for his work over the years.

APPOINTMENT OF CLG MEMBERS

The Chair confirmed that appointment of CLG members was for the Airport Company to negotiate with Council. Mr Bootten advised that in the absence of a resignation from Helipro, their term would end in December. He agreed to look into appointing a representative from the Kapiti Coast Aero Club onto the committee. The Chair then advised that discussions were under way between the Airport Company and the Council, regarding the appointment of a Chair.

Community representatives are appointed by the Council; Mr Best confirmed a representative from the Paraparaumu Raumati Community Board would be decided at their next meeting.

GENERAL BUSINESS

The Airport Manager spoke of the Cook Strait Area Rally, a light aircraft competition that will be hosted at the Kapiti Coast Airport later in the month. This would involve up to 40 aircraft.

He also advised the Aero Club hangar was to be relocated at the end of November, the largest building in Kapiti ever to be moved. The old clubrooms would be demolished.

The Chair asked the Airport Manager to provide statistics to 31 December 2013 so he could prepare the Annual Report.

CLOSING REMARKS

As he is stepping down, the Chair reflected on his term on the committee, and said he is satisfied the model is working well. He has appreciated working with the airport company staff and receiving input from community representatives, and thanked Council staff for their work. He felt all committee members could take credit for having responded to a sensitive community issue and making it acceptable. He was leaving confident the committee was in good shape.

Mr Bootten thanked the Chair for his work, saying the committee has been very successful and the Chair has been critical to that. He reflected that early difficulties are now in the past, with over 200 complaints in the early years down to two complaints in the last seven months. Mr Bootten said Sir Noel Robinson also expressed his thanks, and apologised he was unable to attend the meeting in person. Mr Bootten presented the Chair with a framed aerial photograph of the airport.

NEXT MEETING

To be advised.

The meeting closed at 11.25am.

Signed as a correct record of the meeting:

A handwritten signature in blue ink, appearing to read "Lynne Taylor", followed by the date "27/5/14". The signature is written in a cursive style.